



As a representative of Atlanta Track Club, I agree to:

- Maintain a courteous and professional demeanor at all times acting as an ambassador of Atlanta Track Club.
- Maintain a full commitment to the principles and standards of Atlanta Track Club as a condition of volunteering for this organization, as those principles and standards are described in the policies and procedures provided to me by Atlanta Track Club.
- Use best practice in all communications to participants and volunteers including email, social media and in person.
- Respect the values, standards, procedures and systems of Atlanta Track Club that contribute to the success of the program.
- I will not speak publicly on behalf of Atlanta Track Club without prior approval from the Club. This includes, but is not limited to media requests and public social media posts.

Run Lead Policies

- Not share Atlanta Track Club’s training schedules, workouts, program communications or any other Atlanta Track Club In-Training related correspondence with non-training participants in person or via email, social media or any other broadcast medium without the written consent of Atlanta Track Club.
- Not promote or solicit events or programs that compete with Atlanta Track Club events or training programs on social media or email. I understand that promotion of competing events or training programs could result in my removal as a Run Lead and closed social media groups.
- Adhere to Atlanta Track Club's number transfer policy and not allow someone else to participate with my race number.
- Run Leads need to be a member of Atlanta Track Club.
- Required to hold a current First Aid/CPR Certification. Atlanta Track Club will provide (free) certification classes throughout the year.
- Comply with Atlanta Track Club running guidelines including:
 - No headphones at Atlanta Track Club affiliated events
 - No strollers, wheeled conveyances, or pets on training runs or at Atlanta Track Club affiliated events.
 - Follow safety guidelines and be an example of a responsible runner. Follow traffic laws and road safety (wear reflective gear, do not run in the road, i.e.)

Volunteer Waiver

As a Run Lead, I assume all risks associated with my participation as a volunteer for the Atlanta Track Club In-Training programs including but not limited to injuries, contact with event participants and other volunteers, the effects of weather, traffic and hazards of the road. All such risks are known and appreciated by me. Having read this waiver I, for myself and anyone entitled to act on my behalf, waive and release Atlanta Track Club and its employees from all claims or liabilities of any kind arising out of my participation in this event. I grant permission to all of the forgoing to use any photographs, motion pictures, recordings or any other record of this event for any legitimate purpose.

Attachments: Discrimination and Harassment Policy

Volunteer

Atlanta Track Club Representative

Name (signature) Date

Tina Sjogren, Volunteer Manager Date

Name (print)

DISCRIMINATION AND HARASSMENT POLICY*Harassment*

Harassment on the basis of any protected characteristic is strictly prohibited. Under this policy, harassment is verbal, written or physical conduct that denigrates or shows hostility or aversion toward an individual because of his or her race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital status, citizenship, genetic information, or any other characteristic protected by law, or that of his or her relatives, friends or associates, and that: a) has the purpose or effect of creating an intimidating, hostile or offensive environment, b) has the purpose or effect of unreasonably interfering with an individual's performance, or c) otherwise adversely affects an individual's opportunities.

Harassing conduct includes epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes; and written or graphic material that denigrates or shows hostility or aversion toward an individual or group that is placed on walls or elsewhere on the premises of an event, circulated by e-mail, phone (including voice messages), text messages, social networking sites or other means.

Individuals and Conduct Covered

These policies apply to all interactions with employees, volunteers and participants of Atlanta Track Club whether related to conduct engaged in by fellow employees or by someone not directly connected to Atlanta Track Club (e.g., an outside vendor, consultant or customer).

Conduct prohibited by these policies is unacceptable at any Atlanta Track Club event or any event-related setting.

Reporting an Incident of Harassment, Discrimination or Retaliation

Atlanta Track Club encourages reporting of all perceived incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Individuals who believe that they have been the victim of such conduct should discuss their concerns with their crew chief, the Events Director or the Executive Director.

In addition, Atlanta Track Club encourages individuals who believe they are being subjected to such conduct to promptly advise the offender that his or her behavior is unwelcome and to request that it be discontinued. Often this action alone will resolve the problem. Atlanta Track Club recognizes, however, that an individual may prefer to pursue the matter through complaint procedures.

