

Cobb



Connecting Talent with Opportunity

A proud partner of the AmericanJobCenter<sup>®</sup> network

# WorkSource Cobb

---

## Monthly Management Report

### October 2018

### TechSavvy Microsoft Excel Classes

During the month of October, free Microsoft EXCEL Basic Training Classes were provided through our Tech Savvy Training Series. The classes were held three (3) nights a week for a 4-week period. The session topics included navigating the Excel interface, creating and saving a basic workbook, entering data into cells, performing simple calculations, and formatting a worksheet. There were 11 individuals in attendance.

### One-on-One Computer Tutoring

Recognizing a need for individualized computer assistance, the digital literacy program brought in a tutor to work with customers for one-hour sessions every Thursday. Interested participants sign up in advance to reserve a session on any topic of their choice which can range from basic computer usage to specific tasks in Excel.

### Construction Ready Success Story

De'Vell Robinson has been with Mid-South Roof Systems for 11 months and earned a promotion from Craft Laborer to a Roofer. He completed the Construction Ready program at the age of 19 and is so grateful for the opportunity that he refers others to the program. Mr. Robinson was able to become self-sufficient within months of starting his new career at Mid-South Roof Systems by purchasing a vehicle and securing his own apartment. He looks forward to enrolling in the Construction Ready Plus program to earn additional credentials to advance his career.

## Financial Grants Report

Grantee Name: CobbWorks WIA/WIOA							
Reporting Period: October 2018							
Program Cycle	Funding Stream	Available Funds	Monthly Expenditures	Total Federal Expenditures	Total Obligations	Available Balance after Expenditures	% of Funds Expended
PY17 WIOA Funds	Adult	\$ 156,606.00	\$ -	\$ 155,710.02	\$ 895.98	\$ 0.00	100.00%
07/01/17-06/30/19	Dislocated Worker	\$ 278,171.00	\$ 23,109.31	\$ 215,477.26	\$ 62,693.74	\$ -	100.00%
	Youth	\$ 1,192,232.00	\$ 496.49	\$ 1,177,796.23	\$ 14,435.77	\$ 0.00	100.00%
	Rapid Response	\$ -		\$ -		\$ -	0.00%
	<b>Total PY17 Funds</b>	\$ 1,627,009.00	\$ 23,605.80	\$ 1,548,983.51	\$ 78,025.49	\$ -	100.00%
FY18 WIOA Funds	* Adult	\$ 1,073,214.00	\$ 41,414.38	\$ 813,152.47	\$ 260,061.53	\$ -	100.00%
10/01/17-06/30/19	* Dislocated Worker	\$ 1,482,122.00	\$ -	\$ 2,392.08	\$ 147,129.23	\$ 1,332,600.69	10.09%
	*Rapid Response	\$ 61,448.00	\$ -	\$ -	\$ -	\$ 61,448.00	0.00%
	<b>Total FY18 Funds</b>	\$ 2,616,784.00	\$ 41,414.38	\$ 815,544.55	\$ 407,190.76	\$ 1,394,048.69	46.73%
PY18 WIOA Funds	Adult	\$ 169,488.00	\$ -	\$ -	\$ 169,488.00	\$ -	100.00%
07/01/18-06/30/20	Dislocated Worker	\$ 265,249.00	\$ -	\$ -	\$ -	\$ 265,249.00	0.00%
	Youth	\$ 1,073,614.00	\$ 29,235.38	\$ 313,286.87	\$ 241,348.00	\$ 518,979.13	51.66%
	<b>Total PY17 Funds</b>	\$ 1,508,351.00	\$ 29,235.38	\$ 313,286.87	\$ 410,836.00	\$ 784,228.13	48.01%
FY18 WIOA Funds	* Adult	\$ -	\$ -	\$ -	\$ -	\$ -	
10/01/18-06/30/20	* Dislocated Worker	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Total FY18 Funds</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total WIA/WIOA Grant Funds</b>		\$ 5,752,144.00	\$ 94,255.56	\$ 2,677,814.93	\$ 896,052.25	\$ 2,178,276.82	\$ 1.95

\* CobbWorks transferred \$1,500,000 from FY18 Dislocated Worker to FY18 Adult

\* CobbWorks transferred \$61,448 from FY18 Rapid Response to FY18 Adult

NOTE: FY18 funds were not received from TCSG at the time of this report.

---

### Grantee Name: CobbWorks Literacy Council

---

Grants	Available Funds	Expenditures	Balance	% Expended
CSBG	\$ 69,403.40	\$ 69,403.40	\$ -	100%
<b>Total</b>	<b>\$ 69,403.40</b>	<b>\$ 69,403.40</b>	<b>\$ -</b>	<b>100%</b>

---

**Core Services** .....

New customers*	205
Center visits**	1100

*\*New customer data forms*

*\*\*Sign-in sheet for daily center access*

The workshop series for September was cancelled due to a cancellation by the presenter. Honoray Ard, the GED Instructor for the EPIC GED Program and partner with Cobb Adult Education Center presented a two-day soft skills workshop that focused on such topics as a professional smile, being on time, effective communication, presenting oneself, a winning handshake, and more. There were forty-two (42) individuals in attendance.

**Intensive Services** .....

Resume critiques	10
One-on-One Career Advisement Session	4

**Mobile Career Center** .....

Total Number Served	12*
---------------------	-----

(The Mobile Career Center was out of service for repairs and upgrades for most of the month of October.)

**Business Services** .....

During the month of October there were two on-site recruitment events held by employers wanting to find candidates to fill positions in their companies. The companies were Ark Staffing and Taylor Smith Consulting. There were five (5) job seekers in attendance for the events. Taylor Smith Consulting held a new hire orientation on October 19, 2018, with twenty (20) new hires in attendance yielded from on-site recruitment events. Taylor Smith Consulting has hired 25 job seekers over the past two months.

## Adult & Dislocated Training Services

### Training Customers .....

New Training Customer Applications	98
Total Active Participants in Training*	ADULT 186
	DISLOCATED WORKER 76

\*Does not include customers in follow-up services

### Build Cobb Partnership .....

#### Group 17

Trainees: 10

Graduation scheduled for November 16.

\*20 is the class capacity

### REACT

Active Participants	
Drug Treatment Court	24
Intermediate Drug Court	0
Family Dependency Treatment Court	12
Mental Health Court	31
Veteran Drug Treatment Court	10
Parental Accountability Court	13
DUI Court	2
Juvenile Accountability Treatment Court	2
Child Support	1
Total: 95	

The majority of services included referrals to jobs, GED classes, WIOA training, Vocational Rehabilitation, and other community resources. Staff also assisted with resume writing, job search and interview skills. In this time frame listed, 6 participants gained employment.

Youth Services Customers .....

Total Inquiries (traffic)	153
Total Active Participants (in class, work experience, etc.)	123
Total Closed Participants	20
Total Follow-up	141
Work Experience	
Youth in Unsubsidized Employment	50
Training Services	
Youth in Post-Secondary	60
Youth in ITA generated training (current month)	59
Travel Assistance (bus passes)	
10 Ride	7
30 Day	10
Single Ride	4
GED Services	
Participants enrolled in GED	19
GED Practice Test	15
GED Tests Scheduled	15
GED Test Recipient	5

## Glossary

**Adults** (Economically Disadvantaged) are individuals age 18 and older who may be eligible based on family size and income.

**Dislocated Workers** are individuals age 18 and older who meet the criteria in at least one of the following categories:

- a) Has been terminated or laid off, or who has received a notice of termination or layoff, from employment; and
  - i) Is eligible for or has exhausted entitlement to unemployment compensation; OR
  - ii) Has been employed for a duration sufficient to demonstrate, to the appropriate entity at a one-stop center, attachment to the workforce, but is not eligible for unemployment compensation due to insufficient earnings or having performed services for an employer that were not covered under a State unemployment compensation law; AND
  - iii) Is unlikely to return to a previous industry or occupation;
- b) Has been terminated or laid off, or has received a notice of termination or layoff, from employment as a result of any permanent closure of, or any substantial layoff at a plan, facility, or enterprise.
- c) Is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days; or for purposes of eligibility to receive services other than WIA training services, WIA intensive services, is employed at a facility at which the employer has made a general announcement that such facility will close;
- d) Was self-employed (including employment as a farmer, a rancher, or a fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters; or
- e) Is a displaced homemaker.

**Youth** are individuals who follow under one of the two following categories:

- a) Out-of-school youth must be aged 16-24, not attending any school, and meet one or more additional conditions, which could include:
  - School dropout; within age of compulsory attendance but has not attended for at least the most recent complete school year calendar quarter;
  - Holds a secondary school diploma or recognized equivalent and is low-income and is basic skills deficient or an English language learner
  - Subject to the juvenile or adult justice system
  - Homeless, runaway, in foster care or aged out of the foster care system, eligible for assistance under Section 477, Social Security Act, or in out-of-home placement
  - Pregnant or parenting
  - An individual with a disability
  - Low income person who requires additional assistance to enter or complete an educational program or to secure and hold employment
- b) In-school youth must be aged 14-21, attending school, low income, and meet one or more additional conditions, which could include:
  - Basic skills deficient
  - English language learner
  - an offender
  - homeless, runaway, in foster care or aged out of the foster care system
  - pregnant or parenting
  - an individual with a disability
  - person who requires additional assistance to enter or complete an educational program or to secure and hold employment

**Rapid-Response** is a pro-active, business-focused, and flexible strategy designed to respond to layoffs and plant closings by quickly coordinating services and providing immediate aid to companies and their affected workers.